



APPEAL FORM

Issued by: HR Planning

Approved by: Verification Manager

I, the undersigned, _____, duly authorised in my capacity as _____ of _____ (Insert Company name), do hereby note an appeal against the findings of HR Planning in the final scorecard done for _____ (Insert company name) on _____ (Insert date).

The specific findings of HR Planning in their verification which we note our appeal against are:

1. _____
2. _____
3. _____
4. _____
5. _____

The reasons for our appeal against these findings are:

Name: _____

Signature: _____

Date: _____

RECEIVED BY HR PLANNING ON: _____ (Insert date)

For HR Planning Signature

Note: Email form to admin@hrplanning.co.za